



APPLICATION FOR EMPLOYMENT

Nameplates, Inc.
325 S Quincy Ave
Tulsa, OK 74120

www.nameplatesusa.com
800-858-2651

APPLICANT INFORMATION

Today's Date: _____

Name - Last: _____ First: _____ MI: _____

Address - Street: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Emergency Contact: _____ Phone: _____ Relationship: _____

Are you at least 18 years of age? Yes No Are you legally authorized to work in the United States? Yes No

Position Desired: _____ Interested in: full time part time seasonal

Minimum Salary Desired: _____ Date Available for Work: _____

If previously employed by NPI, indicate dates and title: _____

WORK EXPERIENCE - List most recent first. Please fill out completely, even if resume is attached.

Employer: _____ Supervisors Name/Title: _____

Address: _____ Phone: _____

Dates Employed (mm/yy): _____ to _____ Most Recent Position: _____

Responsibilities: _____

Starting Salary: _____ Ending Salary: _____

Reason for Leaving: _____

Employer: _____ Supervisors Name/Title: _____

Address: _____ Phone: _____

Dates Employed (mm/yy): _____ to _____ Most Recent Position: _____

Responsibilities: _____

Starting Salary: _____ Ending Salary: _____

Reason for Leaving: _____

Employer: _____ Supervisors Name/Title: _____

Address: _____ Phone: _____

Dates Employed (mm/yy): _____ to _____ Most Recent Position: _____

Responsibilities: _____

Starting Salary: _____ Ending Salary: _____

Reason for Leaving: _____

REFERRAL SOURCE

How did you learn about NPI? Walk in Newspaper ad Website Employee referral: _____

Other: _____

EDUCATION

	Name/Location	Years Completed	Date Graduated	Course/Major
High School				
College				
Graduate School				
Tech/Business				
Other				

Computer/Software skills: _____

Other skills: _____

REFERENCES - List three persons not related to you, business references preferred

Name	Company	Phone	Email	Years acquainted

ADDITIONAL QUESTIONS

Have you ever been terminated from employment or asked to resign by an employer? Yes No

Are you able to perform the essential functions of the job for which you are applying, with or without reasonable accommodation?

Yes No

Have you ever been convicted of a felony? Yes No

If yes, state details. Convictions will not necessarily disqualify applicant; each case is considered individually. _____

Why are you interested in working for NPI? _____

What strengths would you bring to NPI? _____

What didn't you like about your previous jobs? _____

I understand that, if hired, my employment is at-will and can be terminated at any time, with or without notice for any reason or no reason. I also understand that while personnel policies, programs and procedures may, of necessity, change from time to time, I will have no contract for any specific term or under and specific conditions, and will have no vested right in any such policies, programs, or procedures and such at-will status is not subject to change absent a written agreement signed by me and by the company's President or Chief Executive Officer.

I understand that consideration for employment in this position is contingent upon the results of a reference and background check. I therefore authorize Nameplates, Inc. to investigate all statements made on my application for employment and to discuss the results of its investigations with those responsible for hiring. I further authorize Nameplates, Inc. to contact my former employer(s) and any listed references or other persons who can verify information and give my consent for former employer(s) and other contracted persons to respond to questions pertaining to information on this application. Further, I release from liability such former employer(s) or other persons contacted by and providing information to Nameplates, Inc.

I acknowledge that the information I have supplied is correct to the best of my knowledge and understand that any deliberate falsification, misrepresentations, or omissions of fact may be grounds for dismissal from subsequent employment.

I understand that if a conditional offer of employment is made, that it is subject to Nameplates, Inc. policy of satisfactory passing of an employment physical exam and alcohol/drug test.

This application is current for ninety (90) days. At the end of this time, if I have not heard from Nameplates, Inc. and still want to be considered for employment, it will be necessary to complete a new application.

Nameplates, Inc. is an Equal Opportunity Employer. Nameplates, Inc. does not discriminate in employment and questions on this application are not intended to limit or excuse any applicant's consideration for employment on a basis prohibited by local, state, or federal law.

Applicant Signature: _____ Date: _____